

BIG BEAR AREA REGIONAL WASTEWATER AGENCY
REGULAR BOARD MEETING MINUTES
April 22, 2020

Due to Executive Order N-29-20, there was no physical location for members of the public to participate. Members of the public were able to listen and provide public comments telephonically during the Public Forum by calling the following number:
1-213-443-6768, Conference ID: 677 565 473#
or joining online by clicking the meeting link at www.bbarwa.org.

1. CALL TO ORDER

A Regular Meeting of the Governing Board of the Big Bear Area Regional Wastewater Agency was called to order by Chair Green at 5:02 p.m. on April 22, 2020. Chair Green confirmed the Governing Board meeting was conducted pursuant to California Government Code Section 54953 and Governor Newsome's Executive Order N-29-20. No Board Member expressed doubt that the Board Members participating by teleconference were not so.

BOARD MEMBERS PRESENT

John Green, Chair
Jim Miller, Vice Chair
Karyn Oxandaboure, Secretary
David Caretto, Director
Rick Herrick, Director

BOARD MEMBERS ABSENT

None

STAFF MEMBERS PRESENT

David Lawrence, General Manager
Jennifer McCullar, Finance Manager
John Shimmin, Plant Manager
Sonja Kawa, Human Resources Coordinator/Accounting Technician
Bridgette Burton, Management Analyst
Ryan Connelly, Plant Operator
Kim Booth, Administrative Assistant

OTHERS

Ward Simmons, Best, Best & Krieger, LLP

2. PLEDGE OF ALLEGIANCE

Dispensed

3. APPROVAL OF THE AGENDA

Upon motion made by Director Herrick, seconded by Director Caretto and carried, the Governing Board approved the agenda as presented with the exception of discussing item 9.B. before 9.A.

Ayes: Green, Miller, Oxandaboure, Caretto, Herrick
Noes: None
Absent: None
Abstain: None

4. PRESENTATIONS AND INTRODUCTIONS

None

5. CONSENT CALENDAR

5.A. Minutes of Regular Meeting on March 25, 2020 and Special Meeting on April 3, 2020

5.B. Monthly Expenses

5.C. Governing Board Member Reimbursement

5.D. Investment Report

5.E. Operations and Connections Report

5.F. FMLA Expansion Leave and Emergency Paid Sick Leave Policy (Coronavirus)

Upon motion by Director Caretto, seconded by Secretary Oxandaboure and carried, the Governing Board approved the Consent Calendar as presented with the exception of removing Item 5.F. for further discussion.

Ayes: Green, Miller, Oxandaboure, Caretto, Herrick
Noes: None
Absent: None
Abstain: None

6. ITEMS REMOVED FROM THE CONSENT CALENDAR

5.F. FMLA Expansion Leave and Emergency Paid Sick Leave Policy (Coronavirus)

Director Herrick pulled this item from the Consent Calendar for clarification. Mr. Lawrence explained the update to the existing policy which includes adherence to the Family First Coronavirus Response Act. All public agencies are subject to the requirements.

Upon motion by Director Herrick, seconded by Director Caretto and carried, the Governing Board approved Item 5.F. as presented.

Ayes: Green, Miller, Oxandaboure, Caretto, Herrick
Noes: None
Absent: None
Abstain: None

7. PUBLIC FORUM RESPONSE

None

8. PUBLIC FORUM

No comments

9. OLD BUSINESS

9.A. Public Hearing: Resolution No. R. 03-2020, A Resolution of the Governing Board of the Big Bear Area Regional Wastewater Agency Adopting the Operating and Capital Budget for Fiscal Year 2021, Approving Budgeted Projects and Finding Approval of the Budget and Budgeted Projects Exempt from Review Under the California Environmental Quality Act

Chair Green opened the public hearing at 5:24 p.m. With no comment from the public, the public hearing closed at 5:24 p.m. Ms. McCullar explained this item is to adopt the Operating and Capital Budget for FY 2021. The existing budget includes the Governing Board recommendation from the April 3, 2020 Special Board Meeting which reflects a 2.9% rate adjustment, a 5% wage cap, and advance approval of payment for the reduction in the OPEB liability. Discussion ensued between the Governing Board and staff. The Governing Board requested a local contractor preference policy be presented at the next Governing Board meeting.

Upon motion by Vice Chair Miller, seconded by Director Caretto and carried, the Governing Board approved Resolution No. R. 03-2020.

Ayes: Green, Miller, Oxandaboure, Caretto
Noes: Herrick
Absent: None
Abstain: None

9.B. Public Hearing: Resolution No. R. 04-2020, A Resolution of the Governing Board of the Big Bear Area Regional Wastewater Agency Establishing the Sewer User Charge and Taking Certain Other Actions Related Thereto

Chair Green opened the public hearing at 5:14 p.m. There was one public comment read from San Bernardino County Third District Supervisor Dawn Rowe (attached). The public hearing closed at 5:18 p.m. Ms. McCullar explained the sewer user charge increase of 2.9% from \$216.78 to \$223.07, which is an increase of \$6.29 per equivalent dwelling unit, effective July 1, 2020. Discussion ensued between the Governing Board and staff.

Upon motion by Director Caretto, seconded by Secretary Oxandaboure and carried, the Governing Board approved Resolution No. R. 04-2020.

Ayes: Green, Miller, Oxandaboure, Caretto
Noes: Herrick
Absent: None
Abstain: None

9.C. Resolution No. R. 05-2020, A Resolution of the Governing Board of the Big Bear Area Regional Wastewater Agency Clarifying the Fiscal Year 2021 Sewer Standby or Immediate Availability Charges

Ms. McCullar explained the standby fees for FY 2021 remain unchanged. This resolution is to clarify the standby or immediate availability charges previously approved and shall continue to be imposed in the same manner, and at the same amounts, as in previous years.

Upon motion by Secretary Oxandaboure, seconded by Vice Chair Miller and carried, the Governing Board approved Resolution No. R. 05-2020.

Ayes: Green, Miller, Oxandaboure, Caretto, Herrick
Noes: None
Absent: None
Abstain: None

9.D. Public Hearing: Resolution No. R. 06-2020, A Resolution of the Governing Board of the Big Bear Area Regional Wastewater Agency to Increase the Current Fee Schedule for the Disposal of Waste Delivered to the Regional Treatment Plant

Chair Green opened the public hearing at 5:33 p.m. With no comment from the public, the public hearing closed at 5:33 p.m. Ms. McCullar explained waste disposal fees should be consistent with the timing and percentage change in the sewer user charge. Discussion ensued between the Governing Board and staff.

Upon motion by Director Caretto, seconded by Vice Chair Miller and carried, the Governing Board approved Resolution No. R. 06-2020.

Ayes: Green, Miller, Oxandaboure, Caretto
Noes: Herrick
Absent: None
Abstain: None

10. NEW BUSINESS

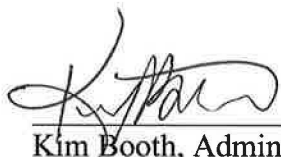
None

11. INFORMATION/COMMITTEE REPORTS

12. ADJOURNMENT

With no further business to come before the Governing Board, Chair Green adjourned the meeting at 5:42 p.m.

ATTEST: Karyn Oxandaboure
Karyn Oxandaboure, Secretary of the Governing
Board of the Big Bear Area Regional Wastewater
Agency



Kim Booth, Administrative Assistant
Big Bear Area Regional Wastewater
Agency