

BIG BEAR AREA REGIONAL WASTEWATER AGENCY

Regular Board Meeting Agenda

May 24, 2023 at 5:00 p.m.

121 Palomino Drive, Big Bear City, California

and 20903 Pacific Coast Highway #26, Huntington Beach, California 92648

JOIN ZOOM MEETING:

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1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF AGENDA**
4. **PUBLIC FORUM**

Public testimony is permitted at this time only on consent calendar items and other matters not listed on the posted agenda that are within the subject matter jurisdiction of the Agency. State law prohibits the Agency from taking action on any items not listed on the posted

agenda. Public comment on items listed on the posted agenda will be taken at the time each item is called for discussion.

5. **PRESENTATION AND INTRODUCTION**

None

6. **INFORMATION/COMMITTEE REPORTS**

6.A. General Manager's Report

6.B. Administrative Committee

7. **CONSENT CALENDAR**

All matters listed on the Consent Calendar will be enacted by one motion at the appropriate time. There will be no separate discussion of these items. If a detailed discussion is necessary, any Governing Board Member may request that an item be removed from the Consent Calendar and considered separately.

7.A. Approval of the Meeting Minutes from the April 26, 2023 Regular Meeting

7.B. Monthly Disbursements Report for April - Informational

7.C. Investment Report Identifying Agency Investments and Reporting Interest Income for April – Informational

7.D. Third Quarter Report, Nine Months Ended March 31, 2023 - Informational

8. **ITEMS REMOVED FROM CONSENT CALENDAR**

9. **OLD BUSINESS**

9.A. Resolution No. R. 10-2023, A Resolution of the Governing Board of the Big Bear Area Regional Wastewater Agency Appointing the Finance Manager as the Treasurer and Auditor

10. **NEW BUSINESS – DISCUSSION/ACTION ITEMS**

10.A. Resolution No. R. 12-2023, A Resolution of the Governing Board of the Big Bear Area Regional Wastewater Agency Making Emergency Findings and Authorizing and Ratifying Emergency Contracts for the Force Main Repair at 42825 Big Bear Blvd; Appropriate \$20,393 from the Contingency Emergency Reserve Fund for Repairs

- 10.B. Purchasing Policy Amendment – Large Purchase and Purchase Order Threshold
 - 10.C. Resolution No. R. 11-2023, A Resolution of the Big Bear Area Regional Wastewater Agency Adopting the Electronic Signature Use Policy
 - 10.D. Organizational Structure and Classification Plan; Pay Schedule
 - 10.E. Award Contract and for the LPS Generator and Fuel System Project and Appropriate \$40,166 from the Contingency Fund
 - 10.F. General Manager Employment Agreement Amendment
11. **COMMENTS AND ANNOUNCEMENTS**
- 11.A. General Manager Comments
 - 11.B. Governing Board Member Comments
12. **ADJOURNMENT**

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if you need special assistance to participate in an Agency meeting or other services offered by the Agency, please contact the Agency at (909) 584-4018. Notification at least 48 hours prior to the meeting or time when services are needed will assist Agency staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the office of the Big Bear Area Regional Wastewater Agency and are available for public inspection during normal business hours.

Visit www.bbarwa.org to view and/or print the Agenda Package.